CONDITIONS OF ENTRY AND QUEENSLAND SWISS GERMAN STUDENT EXCHANGE PROGRAM RULES [PART D] - STUDENT

Who can enter?
The Queensland Swiss German Student Exchange Program is open to all eligible Queensland state high school students in Year 11 who are currently studying French, Italian or German language. Students applying must be an Australian citizen, a permanent resident of Australia or a New Zealand citizen residing in Australia. Entries must be from individuals and not groups.

How do students enter?
Applications open on 3 February 2017 and must be received by the Queensland Department of Education and Training (the Department) by 5pm Friday 17 March 2017. Late applications will not be accepted. Successful and non-successful applicants will be announced during Term 2.

Entry procedures
Students must submit the following:
- a completed and signed Student Application Form [Part A]
- a completed and signed Project Consent Form [Part B] (must be signed by the student and parent/guardian)
- a completed and signed Parent/Guardian’s Agreement Form [Part C].

Entries that do not include all the above components will not be considered. Save signed and scanned copies of [Part B] and [Part C] then email these documents to internationalservices@det.qld.gov.au.
The completed [Part A] is required to be a hard copy and posted in to International Services.

Judging criteria and process
Applications will be shortlisted by a selection panel comprising employees of the Department. The panel will review the shortlisted entries to determine the successful applicants. Both successful and non-successful applicants will be notified by email. The panel's decision is final and individual feedback to applicants will not be available.

Other conditions
- The Student Application Form [Part A], Project Consent Form [Part B], Parent/Guardian’s Agreement Form [Part C] and Conditions of Entry and Tour Rules [Part D] all form part of the student application pack.
- Successful applicants must be prepared to feature in media and promotional activities - see Project Consent Form [Part B] which must be completed, signed and submitted at the time of applying. Entrants may revoke their consent at any time, as per the provisions of the project consent form, however they may no longer be considered for the Queensland Swiss German Student Exchange Program. If a winner revokes their consent, their participation in further aspects of the tour and travel may be terminated by the Department. In such circumstances the successful applicants will not be awarded substitute prizes.
- Applicants may only apply once.
- The Queensland Swiss German Student Exchange Program cannot be exchanged and is not redeemable for cash.
- At the Department’s discretion, the Queensland Swiss German Student Exchange Program is subject to change in itinerary and/or cancellation in the event of unforeseen circumstances e.g. safety concerns. In the event a successful applicant is denied a passport, they will not be able to travel. In these circumstances the successful applicant will not be given placement in a comparable program.
- Successful applicants must have a passport with validity of at least six months from 20 January 2018. Successful applicants may organise their passport validity when they are notified they have been successful in obtaining a place on the Queensland Swiss German Student Exchange Program.
- No responsibility will be taken for incomplete, late, misdirected, damaged or lost applications.
- The Department reserves the right, at any time, to verify the validity of an entry or disqualify an application that is not in accordance with these conditions of entry.
- The Queensland Swiss German Student Exchange Program is not for the purposes of:
  - personal tourism by the student prior to, in the middle of, or at the end of the tour
  - unsupervised independent side trips by the student at any time
  - meeting with family and friends in the country they are visiting prior to, in the middle of, or at the end of the tour.
QUEENSLAND SWISS GERMAN STUDENT EXCHANGE PROGRAM RULES FOR SUCCESSFUL APPLICANTS

Before the Queensland Swiss German Student Exchange Program I agree to:

- obtain a passport that is valid up to July 2018 and ensure there is no restriction on me travelling to the destination.
- seek medical advice about and pay for any vaccinations
- supply a completed Student Medical Information and Authorisation Form [Part E] when requested
- supply a completed Parent/Guardian Acceptance Form [Part F] when requested
- promptly advise organisers of any changes to information supplied on the application form and any issues which may affect my participation in the Queensland Swiss German Student Exchange Program (for example, a change to my health, family situation, financial circumstances, school, or a need for any special requirements or assistance on the Queensland Swiss German Student Exchange Program)
- comply with all reasonable requests by the organisers for any additional information or documentation for the purposes of organising the Queensland Swiss German Student Exchange Program (including but not limited to arranging and booking transport, insurance, tours and accommodation)
- participate in all pre-departure program briefings
- have my selection in the Queensland Swiss German Student Exchange Program revoked if:
  - I do not comply with the Conditions of Entry and Queensland Swiss German Student Exchange Program Rules [Part D]
  - I am suspended or excluded from school
  - I do not have and maintain a school attendance record and behaviour that is satisfactory to the Department
  - I, or my parents, revoke the consent given in the Project Consent Form [Part B]
  - I am unable to obtain the necessary passport/visa
  - the Department is unable to obtain an appropriate level of travel insurance coverage for me (‘appropriate’ will be determined by the Department in its absolute discretion).

The Department is not responsible for any loss or damage if my selection for the Queensland Swiss German Student Exchange Program is revoked.

On the Queensland Swiss German Student Exchange Program I agree to:

- abide by the Queensland Code of School Behaviour
- my parents being given information about me, including (but not limited to) my behaviour on the Queensland Swiss German Student Exchange Program and any health or wellbeing issues or concerns
- the supervising staff and chaperones immediately dealing with any breach of these rules or the Queensland Code of School Behaviour by imposing appropriate consequences, including notifying parents. In serious cases my school will also be notified (with additional consequences imposed by the school under the school’s Behaviour Management Plan) and I may be sent home (under supervision) at my own/my parents’ expense
- being sent home at my own/my parents’ expense if I, or my parents, revoke the consent given in the Project Consent Form [Part B].

The Department is not responsible for any loss or damage if I am sent home in accordance with these rules.

After the Queensland Swiss German Student Exchange Program I agree to:

- record my reflections of the Queensland Swiss German Student Exchange Program in my post- Queensland Swiss German Student Exchange Program report
- make presentations about the Queensland Swiss German Student Exchange Program to my school community if requested
- participate in all post- Queensland Swiss German Student Exchange Program briefings and complete a questionnaire about the Queensland Swiss German Student Exchange Program.

Please note that these rules may be updated if the need for additional or varied rules arises. If you are notified of any updates to the rules, you must follow the revised Queensland Swiss German Student Exchange Program rules.