

1. WELCOME

- 1.1 Present
- 1.2 Apologies

2. CONFIRMATION OF MINUTES (Previous Meeting – 19.7.17)

- 2.1 Confirmation of Minutes



QACI PC Minutes
19.7.17.docx

Meeting for August cancelled. "Supporting your QACI Student" meeting held instead on Thursday, 31 August 2017

3. BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETING – 19.7.17

- 3.1 Should the minutes be published in a language other than English?
- 3.2 Brooke is to check if a grant is available for the music department to purchase a marimba percussion instrument.
- 3.3 Brooke is to ask School Council, at the meeting on 26 July, whether there can be a 'School Council' badge made for Vincent D'Amico and Emelyn Kirkegaard (current student representatives on School Council).
- 3.4 Brooke Anderson is to ask Gavin whether a P&C dinner is possible for 30.8.17 in lieu of a next P&C meeting and any P&C business can be dealt with out of session for the next month. **ACTIONED**
- 3.5 Karen Casey is to check with Gavin Bryce whether QACI can put 'Wear It Purple' as a day of action that QACI celebrates.
- 3.6 Karen Casey is to check with Debbie Williamson that no-one is out of pocket for the Chaplin's Recharge Plan. **REPORT RECEIVED**
- 3.7 Karen Casey is to follow up whether the theatre night was profitable. \$200 was paid to the 'Dad' by the P&C to support drinks and there has been no follow up.
- 3.8 Karen Casey is to check with Joanna Evans whether all that is being sought from the P&C Executive as support for the Alumni Association event on 25.8.17 is the use of glass wear. **ACTIONED**
- 3.9 Karen Casey and Lachlan will take as an action item whether a gold

- pin for the QACI Alumni should be presented to Alumni members.
- 3.10 Karen Casey is to follow up about what is happening with the grant for the gallery because nothing has been received by the P&C to date. **ACTIONED**
- 3.11 Karen Casey will confirm with Gavin Bryce whether John Jose (Foundation Principal) can be engaged as a speaker for the upcoming ESPIRE awards in November.
- 3.12 Karen Casey will follow up why the urn has been removed from the refectory and whether it can be replaced (or replaced with something) with Gavin Bryce.
- 3.13 Lachlan (Alumni President) was asked if the Alumni could mentor current students and he will take this as an action item. Lachlan was also asked about sponsoring an Alumni award and he will take this as an action item.
- 3.14 Caroline Walters is to confirm what is the plan for the Art night on 26.8.17 by sending an email to Karen Stevens, Head of Visual Art, QACI. **ACTIONED**
- 3.15 Caroline Walters is to prepare a P&C dinner run sheet (food, drinks, location (refectory?), who is serving, etc). **ACTIONED**


4. ACTION ITEMS FROM BUSINESS ARISING FROM PREVIOUS MINUTES

- 3.1 ACTION ITEM:
- 3.2 ACTION ITEM:
- 3.3 ACTION ITEM:
- 3.5 ACTION ITEM:
- 3.6 ACTION ITEM:
- 3.7 ACTION ITEM:
- 3.9 ACTION ITEM:
- 3.11 ACTION ITEM:
- 3.12 ACTION ITEM:
- 3.13 ACTION ITEM:

5. ALL CORRESPONDENCE (PERIOD FROM 20.7.17 TO 4.9.17)

- 21.7.17 Joanna Evans – Advised that QACI Alumni Association event on 25.8.17 will use P&C glasses and will wash and return them for Visual Arts TRIPTYCH Exhibition on 26.8.17. **NFA**

21.7.17	Margaret Leary – P&C QLD Metro North Event on “Courageous Conversations” at Ferny Grove State School on 27.7.17. NFA
24.7.17 (and dates up to 26.8.17 – event)	Caroline Walters – contacted Karen Stevens, QACI, regarding the Visual Arts TRIPTYCH Exhibition on 26.8.17 for Year 12 exhibits. P&C internal correspondence around organizing for this event. NFA
26.7.17	“Supporting Your QACI Student” P&C internal correspondence. NFA
26.7.17	Renark – Brisbane South Network Meeting, 6.9.17 on “Budgets and Planning”. NFA
26.7.17	Robyn Kelso – Renark - P&C Networking Meeting on “Budgets and Planning” at Morningside on 6.9.17. NFA
27.7.17	Cheryl D’Amico – to Julie Wilson, QACI – P&C meeting scheduled for 22.8.17 is cancelled. The P&C Executive will consider all correspondence out of session. NFA
27.7.17 (and dates up to 25.8.17 – event date)	Cheryl D’Amico to P&C Executive, Gavin Bryce, Debbie Williamson, Julie Wilson – please advise thoughts about QACI Music request for Recall 10 Alumni Music Celebration. Email from Kate Freeman received 21.7.17 asking for P&C support by supplying and serving drinks during interval. Date is 25.8.17 from 7.50 to 8.10 pm. P&C internal correspondence around this up until event date of 25.8.17. NFA
31.7.17	P&C QLD Team – Registration for P&C QLD State Conference in Brisbane on 8/9 September close 4.8.17. NFA
1.8.17	Kevin Goodworth, CEO, P&C QLD Admin – error on ballot paper for election of Directors for the Board. NFA
9.8.17	Gavin Bryce, QACI – to P&C Executive – Request for semester 2 \$500 contribution towards student welfare for approval. This year only require 2 contributions. One already approved at end of Semester 1. There are a number of student based welfare expenses that have occurred or will arise in Semester 2 around uniform, graduation and formal needs. (Cheryl and Andrew supported. Brooke has asked that this is discussed further.) NEEDS ACTION
17.08.17	Robyn Kelso, Renark – Upcoming P&C meeting for Brisbane South Network on 6.9.17 to discuss “Budgets and Planning” at Morningside. NFA
25.08.17	Gavin Bryce, QACI – ICT levies for 2018 proposal - NEEDS ACTION (Bring paper copy – couldn’t attach electronic file.)
29.8.17	Karen Stevens, QACI – Disappointing result for Gallery Grant – but

	told that if the feedback is “application meritorious” it is worth applying again in the next round. Would you ask if P&C happy to support this. This was Application Number: APP 003570 CBFU 0052249. NEEDS ACTION
31.8.17	Supporting Your QACI Student meeting held by P&C. P&C internal correspondence around this along with flyer issued by QACI. NFA
31.8.17	Andrew Ridout, Treasurer, QACI - \$342 from gold coin donation.
	Gavin Bryce, QACI – Recharge Report from Lauren. NEEDS ACTION
4.9.17	 RECHARGE Report for PnC.docx
4.9.17	Joanna Evans to Brooke Anderson, President – Student Council meeting is 5.30pm for one hour.

6. CORRESPONDENCE TO ACTION (PERIOD FROM 20.7.17 TO 4.9.17)

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25.08.17	Gavin Bryce, QACI – ICT levies for 2018 proposal – Bring paper copy.
29.8.17	Karen Stevens, QACI – Disappointing result – but told that if the feedback is “application meritorious” it is worth applying again in the next round. Would you ask if P&C happy to support this. This was Application Number: APP 003570 CBFU 0052249.
4.9.17	Gavin Bryce, QACI – Recharge Report from Lauren – REPORT ABOVE


7. ALL CORRESPONDENCE (PERIOD FROM 5.9.17 TO 12.9.17)

4.9.17	Email from Robyn Kelso, Renark, about Morningside Network Meeting on 6 September about budgets and planning. NFA
5.9.17	Email from Coding Classes about 'Learn to Code'. Cheryl wrote to Karen Larkin on 5.9.17 to ask whether this should have been sent to her rather than the P&C? Karen replied that this email had been received by her also. NFA
6.9.17	Email from Karen Stevens, Senior Visual Art Teacher, QACI, to Caroline Walters to ask Caroline to pass onto the P&C thanks and appreciation for the wonderful 'wine and cheese' provided on exlBit opening night. "We are so fortunate to have the support of such a hard working group." NFA
6.9.17	Email from Carolyn Kepczyk, Senior Business Management Teacher, about raising money for the USA 2018 trip. The plan is to use the P&C treasury to collect and disseminate the funds. It will be Loraine, with the support of Gavin Bryce, who will address the P&C. NEEDS ACTION

8. CORRESPONDENCE TO ACTION (PERIOD FROM 5.9.17 TO 12.9.17)

6.9.17	Email from Carolyn Kepczyk, Senior Business Management Teacher, about raising money for the USA 2018 trip. The plan is to use the P&C treasury to collect and disseminate the funds. It will be Loraine, with the support of Gavin Bryce, who will address the P&C. NEEDS ACTION
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9. REPORTS

	Principal's Report
9.1	 Principal Report 13th September 2017.doc
9.2	President's Report
9.3	Treasurer's Report

10. GENERAL BUSINESS

10.1	Parent Teacher Interviews for Year 10? Cheryl
10.2	Aspire Awards – Why no nomination awards for Year 10? Cheryl
10.3	Shake and Stir – Can QACI apply as a school next year? Cheryl (Vincent D'Amico selected as regional finalist for QLD competition)

11. DATE OF NEXT MEETING

11.1

12. MEETING CLOSE

12.1