

**Queensland Academy for Creative Industries
Parents and Citizens Association
General Meeting
19 October 2016**

Minutes

1. Welcome 6.35pm

1.1 Attendance

As per attendance book: B. Anderson, G Mihajlovic X. Golenko, C. Walters, M. Cvetkovic, S. Johnson
M. Bredhauer attended as minute secretary

1.2 Apologies: T. Huttley, A. Ridout, G. Bryce, D Williamson

2. Confirmation of Minutes from 14 Sept 2016

Motion moved – S. Johnson

Seconded – X. Golenko

Carried

3. Business arising from minutes of previous meeting

- S. Johnson had contacted Penny Davidson regarding QACI hosting a Metro North P&C meeting in 2017.
- S. Johnson brought back a bundle of documents from state conference for perusal
- Tryptych opening a huge success – approx 300 in attendance and lots of valued helpers
- Open day on October 8 also busy – approx 100 in attendance
- It was noted that no alcohol is to be served to current students; and all young adults must show ID to receive alcohol
- It was resolved to enquire of Trevor Huttley if he has an email group list for all P&C members for distribution of minutes etc.

4. Correspondence

4.1 Incoming mail

- CMS P&C Award
- Treasurer documents – bank statement and letter from auditors, application for membership: to be sent to A. Ridout

- The question arose as to what the P&C's role is in approval of alcohol serving at school events; is there a protocol somewhere to explain what we should look out for in letters?

- Request for support at Creative ensemble music event: It was commented that more notice would be ideal, but that the P&C would provide \$100 toward the event plus access to soft drinks and Naomi would coordinate drink serving. C. Walters and S. Johnson to offer assistance.

- World Teachers Day breakfast: It was resolved that the P&C would provide \$200 toward the breakfast

- Melanie Osborne request to serve drinks for Good Company Choir – approved
- Metro North P&C event Oct 20
- Vintage Cellars exclusive corporate account – to be sent to exec for consideration
- Magikcraft - java script service

4.2 Outgoing correspondence

S. Johnson had contacted Penny Davidson regarding QACI hosting a Metro North P&C meeting in 2017.

5. Reports

5.1 Principal's report

NA

5.2 President's Report:

- Bursary details have been distributed and were tabled
- Tryptych went well – great numbers and supportive helpers
- Andrew Fuller wellness program being developed
- Enrichment Fund has been issued
- Overseas tours: Concerns were expressed about overseas trips around information, supervision, parent involvement, responsibilities when hosting.
Action item to request a meeting with Gavin and tour coordinating staff after completing discussion document

5.3 Treasurer's Report: as tabled

Motion to accept reports: Moved – Brooke

Seconded- Megan

Carried

6. General Business

- Reply from Penny Davidson – QACI might like to host Feb 2017 meeting regarding handover of roles?
- Discussion regarding P& C speech at Aspire – it was considered that the P&C might consider an engaging short speech in subsequent years to raise the profile of the P&C; and that the P&C recommend returning the keynote speaker
- Interest in receiving some statistics for teacher absenteeism each year. Esp as students head into exams.
- Are students given an opportunity to provide feedback on teachers' performance?
- Dinner at the Normanby after the next meeting
- Consider Regatta for dinner for students? Parents and teachers- Mojca to send exec an email with information

7. Date of next meeting 16th November 6.00pm

8. Meeting Close 8.10pm

To the best of my ability, these minutes are a true and accurate record of the meeting held on 20 July 2016.

*Brooke Anderson
President QACI P and C*

Date

October 19 2016 Action list

- B. Anderson: Seek clarification as to the P&C's role in approval of alcohol serving at school events; is there a protocol somewhere to explain what we should look out for in letters?
- Exec: Develop policy for parity across creative arts subjects for physical and financial support from P&C and method of approach to P&C for support: Creative Arts Head teachers to apply to P&C for support by early in the school year for events later that school year.
- Exec: 8am on the Friday morning before each P&C meeting, the exec will meet to plan and discuss items
- M. Bredhauer and X. Golenko: Develop a recommendation for a P&C Communications Officer for next year to manage the facebook page and newsletter articles.
- B. Anderson: Advise decisions on support for World Teachers Day and Creative Ensemble Music Event
- M. Bredhauer: Circulate details of CMS P&C Award to exec
- M. Bredhauer: Enquire of Trevor Huttley if he has an email group list for all P&C members for distribution of minutes etc.
- M. Bredhauer: Circulate Vintage Cellars email to exec for consideration
- Exec: Overseas tours: develop a discussion document regarding overseas trips information delivery, supervision, parent involvement, QACI parent responsibilities when hosting etc; then request a meeting with Gavin and tour coordinating staff to discuss
- S. Johnson: Reply to Penny re QACI interest in hosting Feb 2017 meeting regarding handover of roles?
- B. Anderson: Consideration of request to receive some statistics for teacher absenteeism each year. esp as students head into exams.
- B. Anderson: Request information regarding students' opportunity to provide feedback on teachers' performance?
- Exec: Consider Regatta for dinner for parents, students and teachers- Mojca to send exec an email with information