

## **Student Leadership**

QACI's Student Leadership Structure forms an integral part of the school. The overall leadership structure of QACI works in consultation with the school community, promoting QACI culture and enhancing the journey of every member of the community.

#### **Student Director**

Each Director will have key accountabilities:

- Actively promoting and engaging the student population in QACI culture and earned autonomy
- Behaving as exemplary role model to the community for:
  - IB Learner profile attributes
  - Leadership of self and others
  - Teamwork
- Positively representing QACI in a range of school activities
- Public speaking at official events
- Hosting important guests to QACI
- Representing and advocating of student voice to proactively contribute to and enrich the QACI community experience

There will be 10 Student Directors. Each Student Director will encompass and promote the 10 IB Learner profile attributes – Inquirers, Knowledgeable, Thinkers, Communicators, Principled, Open-minded, Caring, Risk-takers, Balanced, Reflective. It will be each Director's responsibility to maintain a high profile and lead the development of each of the above attributes.

#### **House Manager**

There are 3 House Managers per House to be selected from successful Connect Mentors. Students must apply to be a Connect Mentor to be eligible for a House Manager position.

Each House Manager will have key accountabilities;

#### **Student leadership**

- Actively promoting and engaging the student population in IB Learner attributes and principles of earned autonomy
- Hosting QACI assemblies
- Representing QACI in the City Collective School Leadership Program

#### **House related**

- Promoting House spirit and pride
- Being an exemplary role model to House members and broader school community
- Leading House activities and competitions
- Meeting and liaising with House Deputy Principal, House Leader, Engagement Leader & HOD Student Services

#### **Connect Mentor**

- Representing and advocating of student voice in the Student Leadership Committee
- Promoting House spirit and pride across all year levels
- Being an exemplary role model to House members and broader school community
- Assisting with House activities and competitions
- Liaising with House Deputy Principal, House Coordinator, Engagement Coordinator, HOD Student Services & Connect Coach
- Attending Year 10 Camp and mentoring new Year 10 students as they begin their QACI journey.

# **Timelines for Student Leadership Selection Process**

#### TERM 2

Information to Students via Teams Week 8

Information to QACI website Week 8

Student Director Information Session Week 8 – Wednesday

House Manager/Connect Mentor Info Session Week 8 – Wednesday

Applications Open Week 9 – Monday

#### TERM 3

Applications Close Week 1 – Friday

Student Director Campaign Week Week 3

Connect Mentor Presentations / Voting Week 4 – Tuesday House Assembly

Student Director Voting Week 4

Student Director Nominees Leadership Day Week 4 – Tuesday

Student Director Panel Question Filming Week 7

SD Question Responses to Current SDs Week 8

Student Director Nominees Leadership Camp Week 10 – Monday PM to Thurs

Student Director Panel Conference Week 10 – Friday

Announcement of Connect Mentors Week 10 – Talentfest

#### TERM 4

House Manager Interviews Week 2

Announcement of House Managers Week 7 – Aspire

Announcement of Student Directors Week 7 – Aspire

### **Selection Criteria**

The selection criteria of **Student Directors, Connect Mentors and House Managers** will include the following:

# **Demonstrate IB Learner attributes and be a role model within the school community** Specifically:

- Demonstrates the 10 IB Learner attributes.
- Models life balance with academic, creative and social outcomes.
- Takes pride in our school community by wearing the full school uniform and maintaining high attendance.

#### **Demonstrate leadership of self and others**

Specifically:

- Responsibility
- Respect
- Honesty and trustworthiness
- Inclusion, tolerance and understanding
- Leading by example action-takers, service-oriented and empathetic.

# **Demonstrate a capacity for effective communication, organisation and teamwork** Specifically:

- Demonstrates a sustained contribution to enriching the QACI community and environment through initiative, organisation and participation in opportunities
- Communicate in a range of forums promoting QACI culture
- Working collaboratively within the QACI student and staff body.



## **Nomination Components for Student Director Positions**

#### **Component 1:** Application - Student Directors

- Each applicant will complete the online application form and answer relevant questions.
- The Executive Team will view the applications to ensure the suitability of each applicant based on the selection criteria.

#### **Component 2:** Campaign Week

- Each applicant will be given the opportunity to promote themselves to the QACI community.
- These presentations will take place inside the Blue Goose Café and the on the Level 4 deck during lunch time.
- Applicants will roster themselves onto a day and time.
- Applicants are encouraged to think creatively and produce a campaign of their choice.
- Presentations can be verbal, visual or a combination of both. Applicants may speak, sing, set up a table, put up posters etc.

#### **Component 3:** Student & Staff Votes

- Student Director nominees will be placed on a voting survey.
- Students and staff will be given the opportunity to express their preference through a voting process in which they indicate their top 10 choices for Student Director.

#### **Component 4:** Leadership Day

- Student Director nominees will attend a leadership day where they will have further opportunity to demonstrate their suitability to lead.
- Students will participate in a range of activities off campus working with QACI staff.
- Nomination components 1-4 will be used to determine eligibility to progress to components 5 and 6 in the selection process.

#### **Component 5:** Panel Question Filming

- Shortlisted Student Director nominees will each be filmed giving a 1 minute response to stimulus material provided by the panel.
- A panel will use this media and the written applications to evaluate each applicant.

#### **Component 6:** Leadership Camp

- Shortlisted Student Director nominees will participate in a Leadership Camp.
- Nominees will be divided into groups prior to the camp.
- Each group will be required to organise a group leadership activity for all students to participate in during the camp.
- Accompanying staff members and nominees will evaluate the leadership and teamwork shown during the camp to vote for their top 10 choices for Directors.

#### **The Decision**

The successful applicants will be the ten (10) students with the highest scores at the conclusion of the above processes.

#### **APPLICATION FORM**

# Nomination Components for Connect Mentor and House Manager Positions

#### **CONNECT MENTOR**

#### **Component 1:** Application

- Each applicant will complete the online application form and answer relevant questions.
- Each applicant must select whether they are applying for the Connect Mentor position only or **BOTH** Connect Mentor and House Manager.
- Students must nominate for a Connect Mentor position to be eligible for a House Manager position.
- By completing an application for Connect Mentor you acknowledge that if successful you may be required to move Connect Class.
- A panel will use these applications to evaluate each applicant against the selection criteria.

#### **Component 2:** House Assembly Presentation

• Each applicant will give a one minute presentation to their House during House Assembly. This will be the basis for the student and staff vote.

#### **Component 3:** Student & Staff Votes

- All nominees will be placed on a voting survey.
- Nominees will be voted on by all House members inclusive of students and staff.
- Students and staff will be given the opportunity to express their preference through a voting process in which they indicate their top 9 choices for Connect Mentor.

#### **Component 4:** Successful Connect Mentors

- Connect Mentors may come from the same Connect Group.
- Successful Connect Mentors may be required to move Connect Groups to ensure we have 1 mentor per Connect Group.

#### **HOUSE MANAGER**

#### **Component 5:** Interviews for House Manager Positions

- As noted above, to be considered for House Manager, applicants must be announced as a successful Connect Mentor.
- The successful Connect Mentors who nominated for House Manager will participate in a short interview with the House Panel where they will respond to stimulus given.

#### **The Decision**

The successful applicants will be the students with the highest scores at the conclusion of the above processes.

#### **APPLICATION FORM**

The link for the online application form will be forwarded to students via a Teams post in Week 9 of Term 2.

#### **Selection Panels & Protocols**

#### **Membership of QACI Student Director Panel**

Senior Leadership Team (Principal, Deputy Principal, Heads of Department) and current Student Directors

#### **Membership of House Manager Panel**

House Deputy Principal, House Coordinator and current House Managers

#### **Panel Protocols**

(QACI Student Director and House Manager)

- Each panellist will evaluate the components of each application separately using the selection criteria.
- The panel will reach consensus about the evaluation of all nomination components for both Student Directors and House Managers.
- The highest scored 10 Student Directors and 3 House Managers per house will be offered a position.
- The decision of the panel is final and will not be subject to appeal.
- The scores will be kept confidential to the process.
- Individual applicants may request feedback, however this will be general and developmental in nature and scores or position in rank order will not be disclosed.
- In the event that a QACI Student Director, House Manager or Connect Mentor relinquishes their position the rank order created by the panel will be used to select the replacement.

#### **Voting Protocols**

#### **Student Director**

- Each applicant will be listed on the voting survey
- A voter will indicate their 10 choices. Each choice will be equalled not preferential
- Scrutineers will be appointed by the Principal to gather voting data
- These officers will not be on the selection panel.

#### **Connect Mentor**

As above, but 9 choices will be indicated on the vote.