

Mainstream Language Study Procedure

Non-mainstream languages are any language not offered by QACI but available in the IB curriculum offerings. The study of a non-mainstream language as ab initio is NOT a study option at QACI. Students must study a mainstream language during their Year 10 Pre-IB Program.

What are the implications of studying a Non-Mainstream Language?

The Language:

1. is studied independently with a tutor who is employed by the student
2. must be available to study with International Baccalaureate.
3. is available in May or November Examination session – some languages are only available as a May exam; the student would sit the final IB examinations in May of their IB2 year
4. can be taken at: Language B Standard Level / Higher Level and completed in latest IB 2 session
5. can only be taken by a student who demonstrates the capacity to study the subject and guarantee provision of the necessary support
6. progress may not be included in student reporting data

Application Process

The application process commences with subject confirmation during the SETPlan process in Term 3 Year 10.

Step 1	Read and discuss information with parent to decide if you can meet the criteria for approval, including the sourcing of a tutor
Step 2	Complete and submit page 1 of Application to study Non-Mainstream Language Form
Step 3	Sit a diagnostic test with HOD of Languages to determine proficiency level. (Language B SL paper). Tutor marks paper.
Step 4	Student to attend meeting with, parent, tutors and HOD Languages and IB DP Coordinator
Step 5	Tutor to complete page 2 of Application to study Non-Mainstream Language
Step 6	If approved, submit <u>Subject Change form</u> to Head of Department Languages
Step 7	Commence course with tutor

Criteria for Approval to study a Non-Mainstream Language

- Proficiency in the language can be demonstrated by:
 - speaking the language with a high degree of fluency
 - demonstrating reading and writing competency in Language B SL exam paper
- Parent can fund tutor and arrange for student to undertake regular lessons including a minimum of 165 hours tuition over the two-year IB Diploma period or to meet the anticipated timeline
 - Tutor has IB experience
 - Tutor is not related to the student
 - Tutor has a Blue Card or Teacher registration

Demonstrated Level of Competency

Students wishing to study a non-mainstream language will be required

- to demonstrate a high level of competency and commitment to study the language independently
- to submit an application form with parent and tutor section completed
- to sit a Language B Standard Level IB exam paper to minimum 4 standard in Reading and Writing exams
- to organise a tutor who will commit to teaching them in their own time

Responsibilities

Student

- Study independently for three lessons per week, focusing on work set by tutor
- Complete all homework given by tutor to a comprehensive level
- Liaise between tutor and QACI representative

Parent

- Find tutor (Tutor with IB knowledge or experience preferable)
- Pay for tutor – minimum one lesson per week for duration of study (holidays excluded)
- Support student with access to tutor

Tutor

- Assess capability re Language B papers and conversation
- Teach and prepare student for all IB assessment at level of course (Higher or Standard level)
- Assess oral, record and mark for submission to IB
- Convene Written Assignment
- Provide school representative with Internal assessment marks and overall Predicted Grade one month before final IB examination session

QACI IB DP Coordinator

- IB DP Coordinator registers and funds IB registration fees
- Communicate with IB

QACI HOD Languages

- Conduct information session for parents, students and tutors
- Provide tutor with copies of the Guide and Teacher Support Materials
- Liaise with tutor about Internal assessment and Predicted Grade data entry
- Facilitate IB assessment conditions and deadlines
- Liaise with student and tutor to ensure course expectations are fulfilled
- Facilitate the IA oral logistics

Availability of subjects (valid to 2026)

Language B is automatically available at SL and HL, unless otherwise indicated.

Subject	May session	November session
Arabic	✓	✗
Chinese—Cantonese	✓	✓
Chinese—Mandarin	✓	✓
Danish	✓	✗
Dutch	✓	✗
English	✓	✓
Finnish	✓	✗
French	✓	✓
German	✓	✓
Hebrew	✓ (SL only)	✗
Hindi	✓	✗
Indonesian	✓	✓
Italian	✓	✓
Japanese	✓	✓
Korean	✓	✗
Malay	✗	✓ (SL only)
Norwegian	✓	✗
Portuguese	✓	✓ (SL only)
Russian	✓	✗
Spanish	✓	✓
Swahili	✗	
Swedish	✓	✗
Tamil	✗	✓ (SL only)

Application to study a Non-Mainstream Language

Name	
Connect	
Mainstream Language Currently Studying	
Non Mainstream Language	

Student Section

Answer the following questions regarding your experience with the Non-Mainstream Language

Is the language your mother-tongue?	
Is the language the language most spoken at home?	
How well can you speak the language?	
How well can you read in the language?	
How well can you write in the language?	
Have you studied the language at a language school? If so, for how long?	
If the language you are applying to study is not your mother tongue, how long have you been studying the language and how many hours per week?	
When was your last lesson in the language?	

Parent Section

Parent Name	
Are you willing to arrange and pay for a tutor in the non-mainstream language?	
Are you willing to ensure that your child attends regular weekly lessons in the language?	
Parent Email	
Parent Phone Number	
Signature	

Tutor Section

Must be completed by Tutor

Student name	
Tutor name	
Tutor Language of expertise	
Tutor Email address	
Tutor Phone number	
Do you have a CCYPCG Blue Card?	YES attach colour photocopy of Blue Card to this form NO date application was lodged: <i>Any questions regarding Blue Card, please contact Corporate Services</i>
Tutor Language Experience	
Tutor IB Experience	
Are you able to mark the Language B examination papers?	
Are you able to conduct IB oral examinations under IB conditions?	
Can you guarantee that you will maintain regular lesson contact with the student for the entire duration of the IB Diploma course?	
Please comment on the student's ability to speak the language	
Exam Results Please comment on: <ul style="list-style-type: none">• <i>Language Accuracy</i>• <i>Variety of Vocabulary</i>• <i>Understanding of register</i>• <i>General recommendations</i>• <i>Recommendations for Standard/Higher Level</i>	