
EOI – Canteen Assistant

Queensland Academies Creative Industries

Queensland Academies Creative Industries (QACI) seeks a highly motivated and enthusiastic Canteen Assistant to join our staff team from Monday 18 July 2022 until Friday 9 December 2022, with potential for extension. This temporary part-time role consists of 32 hours per week, plus ADO.

Located in Kelvin Grove Urban Village, QACI is a 7-storey campus that caters for students in Year 10 to 12. As a selective entry senior high school, QACI offers students unique learning opportunities in the International Baccalaureate Diploma Programme curriculum supported by a culture that is inclusive and socially diverse.

Positioned in *The Blue Goose Café*, the right person for this role will contribute to the wellbeing of QACI's community by supporting the food and beverage service to students, staff and visitors to the school. As a member of a Student Services team, your role and responsibilities will support an inclusive environment of high care, commitment, challenge and collaboration. *The Blue Goose Café* is located in the heart of the school and provides a combined social and learning space for QACI's students and staff.



Your role

As the Canteen Assistant you will have responsibility for the following:

- Provide quality canteen and catering customer service including food production and food preparation duties, and counter service.
- Provide a clean, hygienic environment for the preparation, storage and safe handling of food.
- Follow procedure regarding food preparation and adhere to daily menu plans.
- Ensure that malfunctioning equipment is reported to the Canteen Supervisor in a prompt manner using appropriate paper work.
- Operate a cash register and collect money from client groups.
- Follow Workplace Health and Safety Practices to ensure that the canteen and equipment is operated and maintained in a safe and hygienic manner.
- Promote a safe, secure environment for staff, students and visitors.
- Participate in purpose-based networks, team activities, performance management processes and professional development and training programs.

A mandatory requirement of this role is:

- A food safety competency/certificate.

Desirable experience:

- Barista skill

People interested in this exciting opportunity to join *The Blue Goose Café* are required to submit a 1-page resume, 1-page written response in regard to the capabilities described below and contact details for 2 referees, one must be your current supervisor.

1. Supports strategic direction

Understands the catering environment and demonstrates knowledge and skill particularly in relation to food preparation, food service and food hygiene.

2. Achieves results

Ability to carry out duties with a minimum of supervision and to set realistic work priorities and meet deadlines.

3. Supports productive working relationships

Demonstrated ability and desire to work in a team environment where improving quality is a key focus and demonstrate ability to adapt flexibly to a changing work environment.

4. Displays personal drive and integrity

Takes personal responsibility for accurate completion of work and seeks assistance when required.

5. Communicates with influence

Demonstrated communication skills to effectively liaise with other staff and relate to students and visitors in a courteous manner.

Expressions of Interest will be accepted until Friday 1 July 2022.

For more information or to submit an Expression of Interest please contact Joanna Evans, Business Manager – jevan142@eq.edu.au



Bright Minds Brilliant Futures



Wednesday, 15 June 2022