

Queensland Academy for Creative Industries  
Parents and Citizens Association  
General Meeting  
20 May 2015

Minutes

Meeting Opened: 6.35 pm

**1. WELCOME: President Dolores Cummins welcomed those people attending.**

**1.1. Attendance** (per Attendance Book)

**1.2. Apologies** (per Attendance Book)

**2. CONFIRMATION OF MINUTES**

The minutes of the previous meeting held on 22 April 2015 were tabled and reviewed.

*Motion: Accept the minutes of the previous meeting held 22 April 2015 as tabled.*

**Moved:** Mariela Alarco

**Seconded:** Kerry Inglis

**Carried**

**3. BUSINESS ARISING FROM PREVIOUS MEETING**

- Signs have been placed in the lifts.
- John Jose's photo has been located and will be placed near the Principal's office.
- Honour Board to be placed in the gallery – asked to be completed by 16 June 2015.
- Name badges for P&C Executive have been distributed.

**4. CORRESPONDENCE**

**Inwards:**

- P&C Qld – re P&Cs Qld State Conference & ACSSO National Conference
- P&C –e Newsletter
- Parent Talk magazine
- DET Training Grants & Regional Tuckshop Courses promo
- Excellence in Teaching Award flyer
- Email from P&Cs Qld re State Conference
- P&Cs Qld – flyer re Webinar
- TSXPO – flyers, order form for promotional material

**Outwards:** no correspondence

*Motion: Note the correspondence as tabled.*

**Moved:** Simon Hutton

**Seconded:** Coral Quinleven

**Carried**

**5. REPORTS**

**5.1 Principal's Report:**

In Glen Donald's absence Debbie Williamson presented the Principal's report:

(i) Enrolment – no changes

- 17 June open day – 83 alumni attending. Banner being made – “QACI Alumni – Celebrations & Ideals”
- Round 1 -40 offers  
8 in further rounds – total 48 so far.  
Round 2 – 28 applicants  
Rounds 3 & 4 combined at end of August

(ii) Staff Update – ads for:

- HOD Math/science – permanent
- Temporary – biology/ESS
- Temporary - art/DT
- English

(iii) Operations and Directions

- Creative Ensembles Showcase – Friday 22 May
- Semi Formal – Saturday 23 May
- Market Day – Monday 25 May (parents invited 9am)
- Living Libraries/Muse – Thursday 28 May opening
- School Council Workshop – Saturday 16 May
- QACI Sports – Healthstream (Wed & Thurs lunch) indoor soccer etc
- Signage – QACI/World IB  
(priced red stainless steel “QACI” sign. Also “IB World School”)  
Also hoping to get sign on street corner Musk & Blainey
  - Looking into large signs to promote open days – able to be used at nearby primary schools
  - Uniform Review – one meeting so far. Will put proposal to next meeting
  - Fundraising for Chaplaincy
  - Brisbane Open House – Saturday 10 October 10am – 3pm – QACI on the Open House list.  
PDT (Architect) attending to speak about the brief, also year 12 student who has done a project on the building.  
Open 5 hours – guided tours, performances, speeches, workshops etc  
Hands on creative workshops  
Will run during Tryptich so all installations will be in place
  - Simon to investigate BBC auditorium as venue

**Motion:** *Accept the Principal’s report.*

**Moved:** *Prakash Srinivasam*

**Seconded:** *Shobha Srinivasam*

**Carried**

## 5.2 President’s Report

- Building stable financial base
- Building and supporting QACI community
- Representing P&C on School Council
- Concern about instability with Glen’s position still not permanent
- BBQ Newfarm Park 14 June – to welcome French students

- Muse launch Friday 29 May (need to develop a pool of volunteers for events)
- Carpark – still concerns about safety. Suggestion to use a banner, however would need volunteers to supervise. Suggested letter from Glen to all parents to reinforce safe parking rules
- Signage on corner of QUT “School Zone – slow down”, also corner Kelvin Grove Road and Blamey St, and call to BCC
- Half day workshop – roles of Council and P&C respectively

**Motion:** *Accept the President’s report.*

**Moved:** *Trevor Huttley*

**Seconded:** *Simon Hutton*

**Carried**

### 5.3 Treasurer’s Report

Spent \$180 for pull out banner

Muse \$300

Have 44 contributions compared to full year (80)

Generates good result when included in Newsletter

Debbie to remind to Glen to send separate letter to parents re role of P&C and what the contribution covers.

Andrew suggested sending email or letter to remind all parents except for the 44 who have already paid. P&C donation box at Muse – Carolyn to action

**Motion:** *Motivate more donations.*

**Moved:** *Mariela Alarco*

**Seconded:** *Trevor Huttley*

**Carried**

### 6. GENERAL BUSINESS

Need to adopt new P&C Constitution – work in progress.

4 August – International day – food stalls, language lessons, music Aussie sausage sizzle and afternoon tea – pavlovas? Budget \$300.

**Motion:** *Put aside \$300 to cater for the Open day on 4 August 2015.*

**Moved:** *Caroline Waters*

**Seconded:** *Trevor Huttley*

**Carried**

### 7. NEXT MEETING

Next meeting will be on 17 June 2015.

Meeting closed 7.50 pm

These minutes are a true and accurate record of the meeting held 20 May 2015.

President QACI P & C

Date: