

Queensland Academy for Creative Industries
Parents and Citizens Association
General Meeting
17 September 2014
Minutes



Meeting Opened: 6:30pm

1. WELCOME: President Simon Hutton welcomed those people attending.

- 1.1. Attendance (per Attendance Book)
- 1.2. Apologies (per Attendance Book)

2. CONFIRMATION OF MINUTES

The minutes of the previous meeting held on 20 August 2014 were tabled and reviewed.

Motion: Accept the minutes of the previous meeting held 20 August 2014 as tabled.

Moved: Patrice Kaddatz Seconded: Peter Geale Carried

3. BUSINESS ARISING FROM PREVIOUS MEETING

There were two actions from the previous meeting. Both of these were moved to General Business:

- Gym equipment in parks
- Letter regarding voluntary contributions

4. CORRESPONDENCE

Inwards: no correspondence

Outwards: no correspondence

5. REPORTS

5.1 Principal's Report: Glen Donald tabled a written report and discussed major points

(i) Enrolment 2014 as at 24 July 2014:

In terms of enrolment for 2015, 32 students have been accepted in round one; 10 in round two and 33 are in the approved stage to go through the interviews and selection, in readiness for year 10 next year. Rounds 4 and 5 will also occur later this year.

Year	No Students
Year 10	113
Year 11	127
Year 12	116
Total	356

2015 Enrolment – Round 1 – 32 accepted; Round 2 – 16 accepted. Round 3 – 14 accepted. Round 4 – 31 interviews.

- (ii) Staff Update
 - English teacher 2015 – Jim Duncan (0.6)
 - Spanish teacher 2015 – Monica Jimenez Rius

- (iii) Operations and Directions
 - 3 and 4 September – QACI Leadership thank-tank
 - Qld Plan
 - Australian Professional Standards for Teachers – Annual performance review process
 - 25 August- Year 12 parent information – IB exam preparation
 - 29 August – Vocal Showcase
 - 31 August – Creative Generation Awards (Ipswich) Alice McGowan
 - 1 September – Year 10 Living Libraries
 - 10 – 13 September 7x60 minute solo series (year 12 music performance – 8 concerts)
 - 9 October – Triptych Film
 - 10 October – Triptych Music Composition
 - 11 October – Triptych Film and Art

(iv) Matters for Discussion

Middle Years Program

Glen outlined that the Middle Years Program is a priority for Queensland Education and a direction the Academies will need to take on board. A general discussion took place about potential timeframes and implications. Glen will keep the P&C abreast of discussions and movements in this area.

2015 Student Resource Scheme

Glen requested P&C consideration for the fees for the 2015 Student Resource Scheme. Documentation was made available for perusal. For 2015 it will be \$574 and 2014 it was \$564 so requesting an increase of \$10 to cover CPI costs eg increase in paints, photocopying etc. The P&C concurred.

Motion: *The P&C approve the 2015 Student Resource Scheme be increased by \$10 to \$585.*

Moved: Simon Hutton **Seconded:** Peter Geale **Carried**

2015 Laptop Supplier Offer

Glen requested P&C consideration for the 2015 Laptop Supplier Offer. It has come in cheaper for 2015 as the school no longer is putting the bag in the pack as it is not generally used by students. The P&C concurred. Glen also outlined the process followed in selecting the supplier.

Motion: *The P&C approve the 2015 Laptop Supplier Offer by Mac 1 for \$1655 including GST.*

Moved: Simon Hutton **Seconded:** Coral Quinlivan **Carried**

2015 Uniform Policy endorsement

Glen presented the 2015 Uniform Policy which has not changed from last year.

Motion: *The P&C approve the 2015 Uniform Policy.*

Moved: Simon Hutton **Seconded:** Kishwar Ranger **Carried**

Ensemble Showcase 17 October – Chaplaincy fund raiser

Glen outlined that the Ensemble Showcase is occurring on the 17 October the Chaplaincy has requested that this event be also used as an opportunity for parents to make donations. The P&C endorsed that this would be an acceptable way to raise funds.

Motion: *The P&C approve the Ensemble Showcase on 17 October as also being an opportunity for fundraising for the chaplaincy.*

Moved: Simon Hutton

Seconded: Kishwar Ranger

Carried

The chaplaincy committee also requested a parent representative from the P&C attend committee meetings to provide input on directions. There will be one to two meetings per term. Tracey Anderson offered to be the nominee.

Marketing

Glen gave a general update about activities in the marketing area. The QACI facebook site is going very well and increasing in “likes”. There are now 3 internal people involved in the marketing area. Tracey wanted to publicly thank Lesley Jenkins who publishes all the P&C communication and does a fantastic job.

Motion: *Accept the Principal’s Report.*

Moved: Simon Hutton

Seconded: Patrice Kaddatz

Carried

5.2 President’s Report:

President Simon Hutton provided a verbal report. He gave an update on the achievements of the P&C this year to date and reminded us of how the P&C has helped create community in the school. The events and functions have given parents the opportunity to stop and communicate. Triptych will be the next function and the P&C will be providing wine, softdrinks and cheeseplatters again to encourage parents to come early and socialize with other parents and connect into the school. The P&C are also sponsoring the People’s Choice Art Award, similar to last year. The Art Department will put forward a group of art works that they select and one will end up in the art gallery downstairs and the student will receive a prize. The P&C fund the framing to have it displayed.

Simon also spoke about the P&C contributions which are down this year. Simon provided an overview of the history of contributions and how it is been promoted and used in the past (originally to fund the formal; then later years after discussions with John, to fund the social component of events). There was a discussion about the current position with the decrease in funds. One important point mentioned was that if you are going to fund raise, you need to have a clear purpose for everyone to aim for. Some ideas were bought up ie getting the message out further about what we use the funds for through communicating photos of events etc. Another option might be to not rely so much on contributions for events and have them self- funded ie charge for the wine etc. Another option is to have and promote an event that is a fund raising opportunity. In short, the P&C need to have some further discussion about what to do to increase funds.

Motion: *Accept the Principal’s Report.*

Moved: Mariela Alarco

Seconded: Prakash Srinivasan

Carried

5.3 Treasurer's Report:

Prakash Srinivasan tabled a written report.

Bank Balance – as at 23 April 2014: \$8336.45

No of contributions received to 19 March 2014: 51

Previous Year: 2013 Full Year – 98 contributions

Value of contributions received YTD: \$2935.00. Previous Full Year \$6220.00

Prakash also raised the issue about the decline in contributions. He outlined that last year we had \$6,000 in donations; this year we have had only \$3,000. We need about \$4,000 every year if we need to run the events that we have been running to date. Also in the past, we have had peaks with contributions depending on what we were doing with the funds. For example, when we organised the formal, the donations were up to \$8,000. However it has trended down this year. Some of the things to consider are that we started the AGM with a full house but this dropped off quite significantly due to a number of reasons and we really need some new rules of engagement and that will help encourage further contributions. That said, we have enough funds to continue till end of next year but won't be able to do any additional projects so it would have to be done as a separate fund raiser if we want to help the school in any other way.

Prakash also outlined that we have electronic fund raising and will investigate Paypal (although this could be expensive but he would look into this).

A discussion occurred on the funding requirements for the next event Triptych. We would need additional wine (as stocks are running low), water, softdrinks and the usual cheese platters. An allocation of up to \$600 should be provided.

Motion: *That the P&C allocate up to \$600 to cater for the Triptych event on 11 October 2014*

Moved: *Simon Hutton*

Seconded: *Tracey Anderson*

Carried

Motion: *Accept Treasurer's written report as tabled and discussed.*

Moved: *Simon Hutton*

Seconded: *Mariela Alarco*

Carried

6. GENERAL BUSINESS

In regards to the letter explaining what we use the contributions for, Patrice will review the letter and liaise with Tracey and Glen to get it published to all parents.

In terms of the exercise equipment in the parks, Tracey and Coral have found out the process with the Brisbane City Council to request consideration of exercise equipment being installed in a park. However there is also a need to investigate the exercise equipment that is already available in the vicinity first as there are already some equipment closeby (which may or may not be suitable). However the preference was to assess the potential of the park directly across from QACI which we suspect is not owned by Council. Action: Peter Geale and Glen Donald will discuss the ownership of the park across from QACI.

7. APPLICATIONS FOR MEMBERSHIP

None.

8. NEXT MEETING:

Next meeting will be 15 October 2014.

Meeting closed 8.30pm

These minutes are a true and accurate record of the meeting held 17 September 2014

President QACI P & C

Date: