

Queensland Academy for Creative Industries  
Parents and Citizens Association  
General Meeting  
23 July 2014  
Minutes



Meeting Opened: 6:30pm

**1. WELCOME: President Simon Hutton welcomed those people attending.**

**1.1. Attendance** (per Attendance Book)

**1.2. Apologies** (per Attendance Book)

**2. CONFIRMATION OF MINUTES**

The minutes of the previous meeting held on 25 June 2014 were tabled and reviewed.

*Motion: Accept the minutes of the previous meeting held 21 April 2014 as tabled.*

*Moved: Simon Hutton*

*Seconded: Barry Hopkins*

*Carried*

**3. BUSINESS ARISING FROM PREVIOUS MEETING**

No items.

**4. CORRESPONDENCE**

**Inwards:**

- Letter from Minister Aboriginal and TI and Multicultural Affairs – informing about grants funding promoting the ANZAC legend
- 2 P&C contribution forms
- Bank Statement and Receipt
- Email from Mariela Alarco outlining availability to work on John Jose's farewell if required

**Outwards:** no correspondence

**5. REPORTS**

Simon formally welcomed Glen. Glen thanked Simon for his welcome and provided a brief background of himself for the members of the P&C.

**5.1 Principal's Report:** Glen Donald tabled a written report and discussed major points

(i) Enrolment 2014 as at 24 July 2014:

In terms of enrolment for 2015. 32 students have been accepted in round one; 10 in round two and 33 are in the approved stage to go through the interviews and selection, in readiness for year 10 next year. Rounds 4 and 5 will also to occur later this year.

Year	No Students
Year 10	113
Year 11	127
Year 12	116
Total	356

(ii) Staff Update

- Liam Clifford – new permanent ESS teacher. Angela Lapham returns in a part time capacity as an additional allocation.
- Jill Gillespie – returned for start of term 3.
- Monica Lois Savins – Long service leaves week 1 and 2
- Georgie Alderson – one day per week Maths support year 12
- Glen Donald – Acting Principal (Semester 2)

(iii) Operations and Directions

Thursday 31 July - Year 10 SET Plan Interviews/Year 11 Success Interviews 2.30pm - 8.00pm  
Mon 4 August – Year 12 Subject specific P/T Interviews  
Wednesday 6 August – School Council Meeting  
Tuesday 12 August – Senior Formal – Hillstone, St Lucia

(iv) Matters for Discussion

Qld Education Accord: There is a local forum for the Qld Education Accord on Sunday 27 July at Rainworth State School – 9.30am to 12.30pm RSVP one table per school. We are seeking a parent representative as well as a student and staff representative. This is an opportunity to provide feedback on the Qld Plan. Mike Lloyd nominated to attend on behalf of the P&C. If anyone else was interested, please contact Glen directly.

School Opinion Survey 2014 was sent home to all families with report cards. This year it has changed as every family will be sent the school opinion survey to do; previously it was random sampling; Glen encouraged parents to complete it as generally only a small number respond and the information is useful in terms of the school gaining feedback for the improvement agenda. EQ will also be looking more broadly at this information.

Creative Generation: Glen also spoke about the Creative Generation show – 12 of our students were involved in various roles and one of our teachers was a choir conductor. It involved a big commitment from these participants and the show was spectacular so congratulations to those involved.

IB Middle Years Program: Glen spoke about preliminary work being undertaken to investigate the potential of developing a IB middle years program. This is at the investigation stage only and all academies are looking at this. Discussion in options, obstacles, threats, opportunities etc are beginning to better understand some of the issues involved if QACI were to proceed down this path.

**Motion:** *Accept the Principal's Report.*

**Moved:** *Simon Hutton*

**Seconded:** *Prakash Srinivasan*

**Carried**

## 5.2 President's Report:

President Simon Hutton provided a verbal report:

A social function was planned for Saturday 9 August at 4pm. This will be similar to previous BBQs involving an informal touchdown on the balcony at QACI but we are also making it a welcome to Glen as well. We will send out invites from the 3 year groups and get communication out through the newsletter and on the Facebook page. Simon asked P&C parents to encourage their contacts to attend, to help get the word out.

Simon also discussed the importance of supporting kids through the change in the leadership of the school. There was also discussion about the potential of identifying a speaker to come in and present to the parents on a topical issue eg dealing with change. Last year, there were a number of sessions held that were seen as very useful and it would be good to do something similar. Margaret would look into options here.

There was a question about the acting Principal role and the process for the permanent recruitment. There will be a formal process once the position becomes vacant.

**Motion:** *Accept the Principal's Report.*

**Moved:** *Simon Hutton*

**Seconded:** *Donna Lloyd*

**Carried**

## 5.3 Treasurer's Report: Prakash Srinivasan tabled a written report.

Bank Balance – as at 23 April 2014: \$9125.68

No of contributions received to 19 March 2014: 44

Previous Year: 2013 Full Year – 98 contributions

Value of contributions received YTD: \$2510.00. Previous Full Year \$6220.00

Prakash outlined that we are still looking for voluntary contributions to come in and the need to continue to promote this as numbers are down on last year and the year before.

There is a Qld P&C State Conference being held at the Gold Coast on 12-13 September. Mariela Alarco and Kishuar Ranger will attend as our representatives. Mariela has organised funding and I am proposing that the P&C contribute to Kishuar's funding for registration which is \$390. Representation at this conference has been very valuable in the past in terms of understanding P&C directions and helping promote the school.

**Motion:** *The P&C approve \$390 for registration fees to fund our 2 representatives at the P&C conference.*

**Moved:** *Simon Hutton*

**Seconded:** *Tracey Anderson*

**Carried**

Given there is a social function on 9 August, there is a need to purchase food platters.

**Motion:** *The P&C approve \$150 to purchase food platters for the social function on 9 August 2014.*

**Moved:** *Simon Hutton*

**Seconded:** *Donna Lloyd*

**Carried**

**Motion:** *Accept Treasurer's written report as tabled and discussed.*

**Moved:** *Simon Hutton*

**Seconded:** *Beth Duncombe*

**Carried**

## **6. GENERAL BUSINESS**

Simon spoke about the potential of putting on a gala type event to celebrate John's contribution to the school over the last 8 years. It would be involve performances and would be a special event to honor John and would also involve past students, given the number of people he has touched since the school started. If this did occur, it would be towards end of the year after exams or maybe at the beginning of next year. In addition, a special working group would be formed to investigate options and think through how to host and organize such an event. Tracey also presented an email from Mariela outlining that Coral and Kishuar and herself would be happy to be involved in assisting in the working group. There is potential to combine it with another event or to have it as part of a alumni type event. A discussion pursued about what could be done here and whether this is something John would want. It was suggested that Simon speak to John and/or John's wife Julia before proceeding and come back to the P&C.

Another suggestion was that the P&C should thinking about promoting an Alumni event that would be a set event every year where past students could be guest speakers/presenters. It would be good for the P&C to think about this for the future.

Margaret spoke about how there is work being done on capturing the story of QACI through students documenting their story with QACI eg with short films/photos etc. This could also involve photos of how the school was created and the journey we have been on so far. It would be important to capture this now, for the future to ensure it is not lost.

## **7. APPLICATIONS FOR MEMBERSHIP**

Two memberships were received.

## **8. NEXT MEETING:**

Next meeting will be 20 August 2014.

Meeting closed 8.00pm

These minutes are a true and accurate record of the meeting held 23 July 2014

President QACI P & C

Date: