

Queensland Academy for Creative Industries
Parents and Citizens Association
General Meeting
19 March 2014
Minutes



Meeting Opened: 6:30pm

1. **WELCOME:** President Simon Hutton welcomed those people attending.

1.1. **Attendance** (per Attendance Book)

1.2. **Apologies** (per Attendance Book)

2. **CONFIRMATION OF MINUTES**

The minutes of the previous meeting held on 19 February 2014 were tabled and reviewed.

Motion: Accept the minutes of the previous meeting held 19 February 2014 as tabled.

Moved: Simon Hutton

Seconded: Prakash Srinivasan

Carried

3. **BUSINESS ARISING FROM PREVIOUS MEETING**

3.1. Feedback on staff appreciation gifts – this item was carried over to the next meeting.

4. **CORRESPONDENCE**

4.1. **Inwards**

a) Two P and C magazines

b) Parent Talk magazine

c) Great Results Guarantee

d) Letter P Hudson on Constitution offering congratulations

Outwards: no correspondence

5. **REPORTS**

5.1. **Principal's Report:** Principal John Jose tabled a written report and discussed major points:

(i) Enrolment 2014 as at 19 March:

Year	No Students
Year 10	119
Year 11	132
Year 12	118
Total	369

(ii) Staff Update

-Suzanne Jones Long service leave term 2

- Angela Lapham return and implications for ESS

(iii) Operations and Directions

- Great Results Guarantee

- Term 1 reports and Parent teacher interviews

- Intensive week – week 1 term 2

(iv) New Healthstream agreement.

(v) School Council formation update

(vi) Matters for Discussion/Endorsement/ Follow Up

5.1.a.1 **Approval of excursions:** John Jose requested approval of two excursions Week 1 term 2 – University visits, Week 2 term 2 The Lorax CAS project.

Motion: *Endorse the list of approved excursions.*

Moved: *Simon Hutton* **Seconded:** *Prakash Srinivasan* **Carried**

5.1.a.2 **Responsible Behaviour Plan:** John Jose tabled the Responsible Behaviour Plan for Students - Strengthening Discipline in State Schools. The Responsible Behaviour Plan has been updated to be in alignment with changes to legislation in the Act. Donna Lloyd outlined that page 16 is missing a dot point in the section about suspensions and it was important that this be added to be in alignment with the recommendations being put forward from DETA. This item was carried over to 23 April meeting until this could be resolved/added.

5.1.a.3 **2013 Results:** John Jose provided a presentation on the 2013 Results.

Motion: *Endorse the Principal's Report.*

Moved: *Simon Hutton* **Seconded:** *Greg Duncombe* **Carried**

5.2. President's Report: President Simon Hutton provided a verbal report.

Most of March is about getting the School Council up and running. The next body of work will involve organising and working out the social events and discussing the building project. It is also important to try and increase our contributions.

Motion: *Accept President's verbal report as discussed.*

Moved: *Prakash Srinivasan* **Seconded:** *Rachel Barley* **Carried**

5.3. Treasurer's Report: Treasurer Prakash Srinivasan tabled a written report.

Bank Balance – as at 19 March 2014: \$9941.49.

No of contributions received to 19 March 2014: 31

Value of contributions received YTD: \$1600.00

Not as many people contributing this year compared to last year.

We have received a memo on where we can contribute this year including Arts prizes. Last year we bought alcohol for school social events which was very well priced and we should do the same this year.

Motion: *Move to procure alcohol for school social functions, the same as last year (competitive costs).*

Moved: *Tracey Anderson* **Seconded:** *Janette Rowland* **Carried**

Prakash is investigating the purchase of an EFTPOS machine which will make it more convenient to pay contributions.

Motion: *Accept Treasurer's written report as tabled and discussed.*

Moved: *Simon Hutton*

Seconded: *Janette Rowland*

Carried

6. GENERAL BUSINESS

Paul Hudson tabled a personal letter from him to the Minister regarding his views on the requirement for a Physical Education teacher at QACI.

7. APPLICATIONS FOR MEMBERSHIP

New memberships were received from Xathe Golenko, Rachel Barley, Wendy Colmer, Gelena Wolf and Chinthake Wijesooriya.

Motion: *Accept new members.*

Moved: *Simon Hutton*

Seconded: *Donna Lloyd*

Carried

8. NEXT MEETING

There will be two meetings:

Special Meeting to elect the members for the School Council – 23 April 2014 – 6.30pm

General Meeting: 23 April 2014 (after the Special Meeting)

Meeting Closed: 8.45pm.

These minutes are a true and accurate record of the meeting held 19 March 2014

President QACI P & C

Date