

Queensland Academy for Creative Industries  
Parents and Citizens Association  
General Meeting  
19 February 2014  
Minutes



Meeting Opened: 8:35pm

1. **WELCOME:** President Simon Hutton welcomed those people attending.
  - 1.1. **Attendance (per Attendance Book)** Paul Hudson, Nigel Prior, Sophia Daoud, Simon Hutton, Nicole Little, Ian Garrett- Beason, Tracey Anderson, John Jose, Marg Williams, Amanda Pyrenborg, Peter Geale, Prakash Srinivasan, Michael Boyle, Caroline Walters, Carla Simpson, Barry Hopkins, Matt Gova, Delores Cummins, Kylie Collins, Terry Leach, Donna Lloyd, Coral Quinlilan, Beth Duncombe, Mariela Alarco, Patrice Kaddatz and Greg Duncombe
  - 1.2. **Apologies (per Attendance Book):** Christine Finn, Rachel Barley and Wendy Colmer

2. **CONFIRMATION OF MINUTES**

The minutes of the previous meeting held on 16 October 2013 were tabled and reviewed.

**Motion:** *Accept the minutes of the previous meeting held 20 November 2013 as tabled*

**Moved:** *Simon Hutton* **Seconded:** *Beth Duncombe* **Carried**

3. **BUSINESS ARISING FROM PREVIOUS MEETING**

- 3.1. Feedback on staff appreciation gifts – this item was carried over to the next meeting.

4. **CORRESPONDENCE**

4.1. **Inwards**

- a) P and C parent contributions
- b) Letter P Hudson
- c) Letter – Premier Queensland QLD Anzac Centenary Grants Program
- d) Letter – National Retail Association
- e) Bank Statements
- f) Letter Auditor
- g) Email M Plant

**Outwards:** no correspondence

**Moved:** *John Jose* **Seconded:** *Michael Boyle* **Carried**

5. **REPORTS**

5.1. **Principal's Report:** Principal John Jose tabled a written report and discussed major points:

**Enrolment as at Day 8, 2014:**

Year	No Students
Year 10	119
Year 11	132
Year 12	118
Total	369

**a) Matters for Discussion:**

**5.1.a.1.** John Jose tabled the list of approved excursions.

**Motion:** *Endorse the list of approved excursions.*

**Moved:** John Jose. **Seconded:** Barry Hopkins. **Carried**

**5.1.a.2.** John Jose tabled the E smart committee membership

**Motion:** *Accept the E Smart committee membership.*

**Moved:** Simon Hutton. **Seconded:** Nigel Prior. **Carried**

**5.1.a.3.** John Jose provided an overview of the QACI Annual Implementation Plan.

**5.1.a.4.** John Jose provided an overview of the changes to the P&C Constitution which has been attached to the last two newsletters.

**5.1.a.5.** John Jose provided a presentation on the creation of a School Council.

Issues discussed:

- Timeline
- Impact of P&C Constitution on the make-up of the School Council
- Consultation process

**Motion:** *Endorse the proposed timeline for establishment of School Council.*

**Moved:** Simon Hutton. **Seconded:** Nigel Prior. **Carried**

**Motion:** *The Principal call for submission from the parents regarding the draft School Council Constitution by Friday 28 February.*

**Moved:** Simon Hutton. **Seconded:** Barry Hopkins. **Carried**

**Motion:** *There will be a special meeting of the P&C on 5 March to approve the School Council.*

**Moved:** Simon Hutton. **Seconded:** Nigel Prior. **Carried**

**5.2.President's Report:** President Simon Hutton provided a verbal report.

**Motion:** *Accept President's verbal report as discussed.*

**Moved:** Barry Hopkins. **Seconded:** Prakash Srinivasan **Carried**

**5.3.Treasurer's Report:** Treasurer Prakash Srinivasan tabled a written report.

Bank Balance – our current balance stands at \$10818.83.

No of contributions received to 19 February 2014: 21

Value of contributions received YTD: \$1050.00

**Motion:** *Accept Treasurer's written report as tabled and discussed.*

**Moved:** Prakash Srinivasan **Seconded:** Donna Lloyd **Carried**

## **6. GENERAL BUSINESS**

Tabled email from Monet Plant, CAS group requesting P&C provide food for a CAS Event. P&C outlined that they could not support individual CAS projects as if we do one, we have to do them all and this would be very difficult to do.

## **7. APPLICATIONS FOR MEMBERSHIP**

There were no new members – all memberships had been approved as part of the Annual General Meeting.

## **8. NEXT MEETING**

General Meeting: 19 March 2014 6:00pm

**Meeting Closed:** 10:50 pm

**These minutes are a true and accurate record of the meeting held 19 February 2014**

**President QACI P & C**

**Date**