

QUEENSLAND ACADEMY FOR CREATIVE INDUSTRIES  
PARENTS AND CITIZENS ASSOCIATION  
ANNUAL GENERAL MEETING  
19 February 2014  
MINUTES



Meeting Opened: 6:37pm

1. **WELCOME:** President Simon Hutton welcomed those attending.

1.1. **Attendance (per Attendance Book)** Paul Hudson, Nigel Prior, Sophia Daoud, Simon Hutton, Nicole Little, Ian Garrett- Beason, Tracey Anderson, John Jose, Marg Williams, Amanda Pyrenborg, Peter Geale, Prakash Srinivasan, Michael Boyle, Caroline Walters, Carla Simpson, Barry Hopkins, Matt Gova, Delores Cummins, Kylie Collins, Terry Leach, Donna Lloyd, Coral Quinlilan, Beth Duncombe, Jannette Rowland, Mariela Alarco, Patrice Kaddatz and Greg Duncombe

1.2. **Apologies (per Attendance Book):** Christine Finn, Rachel Barley and Wendy Colmer

2. **CONFIRMATION OF MINUTES**

The minutes of the AGM held on 13 March 2012 were tabled. No changes were noted.

**Motion:** *Accept minutes as a true and accurate record of the meeting*

**Moved:** Simon Hutton      **Seconded:** Mariela Alarco      **Carried**

3. **BUSINESS ARISING FROM MINUTES OF PREVIOUS AGM**

There was no business arising.

4. **RECEIPT AND ADOPTION OF THE AUDITED ANNUAL FINANCIAL STATEMENTS AND TREASURER'S REPORT**

Treasurer Prakash Srinivasan tabled and discussed his written report and the audited financial statements for 2013.

**Motion:** *Adopt the audited annual financial statement and accept the Treasurer's report as tabled.*

**Moved:** Simon Hutton      **Seconded:** Greg Duncombe      **Carried**

5. **RECEIPT AND ADOPTION OF THE PRESIDENT'S ANNUAL REPORT**

President Simon Hutton tabled and read his written report.

**Motion:** *Adopt the President's report as tabled.*

**Moved:** Prakash Srinivasan      **Seconded:** Mariela Alarco      **Carried**

6. **CONFIRM APPLICATIONS OF NEW MEMBERS AND OF RENEWING MEMBERS:**

All 2013 memberships lapsed. All applications for new membership were accepted.

**Moved:** Simon Hutton      **Seconded:** Delores Cummins      **Carried**

## 7. VOTE OF THANKS TO OUTGOING P & C COMMITTEE AND EXECUTIVE

John Jose expressed his thanks to the members of the P & C Executive and the wider P & C Committee for their support over the past year to QACI.

## 8. ELECTION OF EXECUTIVE AND OFFICERS OF P&C

All executive positions were declared vacant. Principal John Jose took the chair.

Prior to John Jose calling for nominations Paul Hudson took the floor to propose a resolution for the composition of the QACI P&C Executive to ensure that at least two year 10 parents are on the QACI Executive.

**Motion:** *That a least two year parents be elect to the QACI P&C Executive each year.*

**Moved:** Paul Hudson

**Seconded:** Carla Simpson

**Discussion:** *the parent body discussed the proposed motion*

*Not Carried 5 in favour 15 against*

Summary of Points Discussed

- Prefer to encourage parents to be involved than mandate their involvement
- Would allow for representation of each year level
- There is within the constitution the provision for a 6<sup>th</sup> general member of the executive
- The constitution cannot stipulate what the make-up of the P&C executive will be
- Year 10 parents can become involved in the P&C through standing positions/working parties

One written nomination for the executive position of secretary – Rachel Barley had been received prior to the meeting and the following nominations were received from the floor:

### **President - nominations**

Simon Hutton; Nominated by: Greg Duncombe; Seconded: Coral Quinlivan; Accepted  
**Successful candidate:** *Simon Hutton*

### **Vice President - nominations**

Mariela Alarco; Nominated by: Janette Rowland; Seconded: Sophia Daoud; Accepted  
Donna Lloyd; Nominated by: Simon Hutton; Seconded: Prakash Srinivasan; Accepted  
Delores Cummins; Nominated by: Sophia Daoud; Seconded: Paul Hudson; Accepted  
Carla Simpson; Seconded: Paul Hudson; Accepted

### ***Secret Ballot was held – successful candidates:***

*Vice-President: Delores Cummins*

*Vice-President: Mariela Alarco*

### **Secretary – Nominations**

Rachel Barley (written); Seconded: Mariela Alarco  
Tracey Anderson; Nominated by: Sophia Daoud; Seconded: Nicole Little; Accepted

### ***Secret Ballot was held – successful candidate:***

*Secretary: Tracey Anderson*

## **Treasurer - Nominations**

Prakash Srinivasan; Nominated by: Simon Hutton; Seconded: Beth Duncombe; Accepted  
Patrice Kaddatz; Nominated by: Paul Hudson; Seconded: Nigel Prior; Accepted

***Secret Ballot was held – successful candidate:***

*Treasurer: Prakash Srinivasan*

The AGM determines that in 2014 an additional position be created on the executive in accordance to section 12.1.1 of the QACI P&C constitution for the purpose of representation of all year levels.

***Moved: Nigel Prior                      Seconded: Ian Garrett Beason                      Carried***

The following nominations were received from the floor

Donna Lloyd; Nominated by Mariela Alarco; Seconded: Nigel Prior; Accepted  
Paul Hudson; Nominated by Jannette Rowland; Declined  
Patrice Kaddatz; Nominated by: Paul Hudson; Declined

***Successful candidate: Donna Lloyd***

President Simon Hutton took the chair at this point.

## **9. SUB-COMMITTEES OF THE ASSOCIATION**

### **9.1. Subcommittees**

***Motion: the following subcommittees be discontinued for 2014 school year:***

*Social; Marketing; Parent Circles*

***Moved: Nigel Prior                      Seconded: Beth Duncombe                      Carried***

Paul Hudson raised the issue about the potential to have an interim School Council. John outlined that this could not occur due to the School Council Constitution.

## **10. APPOINTMENTS**

### **10.1. 2014 2015 Auditor**

***Motion: Appoint Mark Wright, FCPA AAT Accountants as auditors for the 2014 2015 fy***

***Moved: Simon Hutton                      Seconded: Prakash Srinivasan                      Carried***

### **10.2. Representative on Qld Council of P&C**

***Motion: Jannette Rowland to be representative on Qld Council of P&C***

***Seconded: Mariela Alarco                      Carried.***

## **11. ADOPTION OF THE STUDENT PROTECTION RISK MANAGEMENT STRATEGY**

The strategy Student Protection Risk Management Strategy was tabled. Principal John Jose explained the purpose and rationale of the strategy.

***Motion: Adopt the policy as tabled.***

***Moved: Simon Hutton                      Seconded: Michael Boyle                      Carried***

## 12. GENERAL BUSINESS

John requested the date of the next meeting to be Wednesday 19 March 2014. It was also discussed that the next AGM should be held at the second P&C meeting for the new school year in 2015 instead of the first meeting to enable alignment with the timeframes for nomination of Council members.

**Motion:** *Next General Meeting to be 19 March 2014.*

**Moved:** *Simon Hutton*      **Seconded:** *Carla Simpson*      **Carried**

**Meeting Closed:** 8:33pm.

**This is a true and accurate record of the meeting held 19 February 2014.**

**President**

**Date**