

**Queensland Academy for Creative Industries
Parents and Citizens Association
General Meeting
16 September 2015**

Minutes

Meeting Opened: 6.30 pm

1. WELCOME: President Dolores Cummins welcomed those people attending.

1.1. Attendance (per Attendance Book)

1.2. Apologies (per Attendance Book)

2. CONFIRMATION OF MINUTES

The minutes of the previous meeting held on 19 August 2015 were tabled and reviewed.

***Motion:** Accept the minutes of the previous meeting held 19 August 2015 as tabled.*

Moved:** Caroline Walters **Seconded:** David Albuquerque **Carried

3. BUSINESS ARISING FROM PREVIOUS MEETING

- No business arising.

4. CORRESPONDENCE

Inwards:

- As tabled

Outwards:

- No outward correspondence

***Motion:** Note the correspondence as tabled.*

Moved:** Caroline Walters **Seconded:** Kerry Inglis **Carried

5. REPORTS

5.1 Principal's Report: (Written report - attached)

(i) Enrolment

Potentially 130 students to start next year. Target 150

(ii) Staff Update:

- Jill Gillespie - .4.
- English full time Kylie Newcomb – previously taught in IB overseas and SMT
- French – Renee Marsche Beveridge - .6 (12 months)

- Manderin – Mark Shaw - .8
- Principal – applicatins closed. Position to be filled permanently next term

(ii) Operations and Directions

- 22 October – Australian Council for Educational Leaders. Minister Kate Jones and DG Jim Waterton attending along with 80 educational leaders in Qld.
- Year 12 completing 2 week intensive group 6 subjects. Will allow for more independent study time. Also late start Tuesdays
- Brisbane Open House – P&C involvement, possibly being involved in the presentation
- Request for \$500 for flowers (for staff members who are ill and/or in hospital)
- Resource scheme - \$585 in 2014 – next year increase to \$635. Adding new subject – language and literature, need textbooks etc

Motion: *That the Resource Scheme for 2016 be \$635*

Moved: Glen Donald **Seconded:** Caroline Walters **Carried**

Motion: *That \$500 be transferred to teacher well being fund for flowers*

Moved: Kerry Inglis **Seconded:** Brooke Anderson **Carried**

Motion: *Accept the Principal's report*

Moved: Caroline Walters **Seconded:** Trevor Huttley **Carried**

5.2 President's Report

- Vocal Showcase well attended and supported
- Next event Triptych – P&C hosting drinks 5.30-7.00pm 6th October

Motion: *That P&C make available \$300 for hospitality*

Moved: Dolores Cummins **Seconded:** David Albuquerque **Carried**

- Nicole Gibson presentation – Tuesday 27 October at 6.30pm
Nicole working with years 10 and 11 in afternoon
Possibly to be using QACI to launch her programme “Am I normal?” – to be confirmed
- Need to lift profile of P&C – parents need to know what P&C does.
- QACI P&C Association Communication Plan (Attached).
- Sessions to assist parents, to make P&C more interesting, students to provide music

Motion: *Establish marketing subcommittee – Brook, Andrew, Trevor.*

Moved: Dolores Cummins **Seconded:** David Albuquerque **Carried**

- Caroline provided School Council update – vacant position on Council, preferably for an industry representative (already have one from university and one from film)
- Discussion about building collaborative partnerships between school and community

Motion: *Accept the President's report.*

Moved: Caroline Walters

Seconded: Brook Anderson

Carried

5.3 Treasurer's Report

- Current balance \$8,856.05.
- Newsletter effective – yielded \$1,120.
- Currently received 87 contributions (total of 84 last year for whole year), plus \$111 in gold coin donations
- Spent \$528 on wine glasses (6 missing already)
- \$1,500 – Nicole Gibson
- Art prize Triptych – discuss at next meeting

Motion: Accept Treasurer's report.

Moved: David Albuquerque

Seconded: Trevor Huttley

Carried

6. GENERAL BUSINESS

UK trip – will be a parent night but not until accommodation is confirmed. Some issues around getting providers to complete EQ forms

Need for tutorials for year 12 students for exam preparation – suggestion to call upon former students

Applications for new membership - 17.

7. NEXT MEETING

Next meeting will be on 24 October 2015.

Meeting closed 8.12 pm

These minutes are a true and accurate record of the meeting held 16 September 2015.

President QACI P & C

Date: