

**Queensland Academy for Creative Industries
Parents and Citizens Association
General Meeting
19 August 2015**

Minutes

Meeting Opened: 6.30 pm

1. WELCOME: President Dolores Cummins welcomed those people attending.

1.1. Attendance (per Attendance Book)

1.2. Apologies (per Attendance Book)

2. CONFIRMATION OF MINUTES

The minutes of the previous meeting held on 15 July 2015 were tabled and reviewed.

***Motion:** Accept the minutes of the previous meeting held 20 June 2015 as tabled.*

***Moved:** Mariela Alarco*

***Seconded:** Kerry Inglis*

Carried

3. BUSINESS ARISING FROM PREVIOUS MEETING

- No business arising.

4. CORRESPONDENCE

Inwards:

- P&C Qld Newsletter - Notice of election - 2 QCPCA Directions' position vacant – election in September 2015
- QCPCA – re Proposed changes to QCPCA Constitution
- QCPCA Financial Report
- P&C Qld – Notice of Annual Area Meeting Metropolitan North
- Registration form CMS – P&C Essential Workshop
- Notes from Uniform Review meeting

Outwards:

***Motion:** Note the correspondence as tabled.*

***Moved:** Mariela Alarco*

***Seconded:** Kerry Inglis*

Carried

5. REPORTS

5.1 Principal's Report: (Written report)

(i) Enrolment

- 2016 enrolment –
Round 1 offers 40 (54)
Round 2 offers – 22 (27)
Round 3 applications (42)

(ii) Staff Update:

Round 4 applications (32)

- Acting Deputy Principal – 5 weeks 1 Sept – 16 Oct
- Katrina Hill (guido)sick. Returning 1 day per week. Relief guido Jo McKitrick 2 days per week
- 1 English, 1 Chinese teacher for 2016. Interviews by end of term

(ii) Operations and Directions

- Graduation – Tuesday 24 November. Venue change - Grand Chancellor (Spring Hill). Capacity 500. \$20 per head food & drink. No charge for graduating students. On site parking \$10.
- Term 4 Tuesday programme – longer lunch break, change to assembly, year 12 study time.
- Triptych – open day & Brisbane Open House Saturday 10 October. P&C support for Triptych
- Open House – parents running workshops
- Nicole Gibson – years 10 & 11 27 October. 1 ½ hour presentation – to be confirmed and advertised.
- UK trip – 36 current numbers

Motion: *Accept the Principal's report*

Moved: *Caroline Walters*

Seconded: *Xanthe Golenko*

Carried

5.2 President's Report

- Nicole Gibson presentation – powerful messages for students in high performing school
- Engagement strategies
- Trevor set up “hip chat” – forum for parents, can ask questions, share information. Around 50 parents subscribed so far.
- Dolores met with Brooke and Trevor re strategies for engagement, and for parents & students to feel supported. She gave feedback to the meeting on the utube video that was made re feedback to the parents on the Nicole Gibson evening. It was positively received by all and is the start of looking at more innovative ways to connect with the QACI community
- Involving parents in marketing and promoting the school.
- Hip Chat, P&C Facebook page, parent morning teas.
- Glen to offer 1 x \$500 service fee waiver to encourage payment of P&C Contribution

Motion: *Accept the President's report.*

Moved: *Caroline Walters*

Seconded: *Xanthe Golenke*

Carried

5.3 Treasurer's Report

- Current balance healthy
- Good uptake of contributions after success meeting. Newsletter effective
- Incomings for the period - \$600
- Outgoings - \$300

Motion: *Accept Treasurer's report.*

Moved: *Caroline Walters* **Seconded:** *Xanthe Golenke* **Carried**

6. GENERAL BUSINESS

English workshop Saturday 22 August – Year 11. Oversubscribed – another to be organized

P&C to fund \$1500 for Nicole for a day - leadership workshop, sessions for years 10 and 11, and parent workshops. P&C to also provide \$300 for catering.

Motion: *P&C to fund Nicole Gibson for a day - \$1500 + \$300 catering.*

Moved: *Kerry Inglis* **Seconded:** *David* **Carried**

7. NEXT MEETING

Next meeting will be on 16 September 2015.

Meeting closed 8.05 pm

These minutes are a true and accurate record of the meeting held 19 August 2015.

President QACI P & C

Date: