

**Queensland Academy for Creative Industries
Parents and Citizens Association
General Meeting
15 July 2015**

Minutes

Meeting Opened: 6.35pm

1. WELCOME: President Dolores Cummins welcomed those people attending.

1.1. Attendance (per Attendance Book)

1.2. Apologies (per Attendance Book)

2. CONFIRMATION OF MINUTES

The minutes of the previous meeting held on 17 June 2015 were tabled and reviewed.

Motion: *Accept the minutes of the previous meeting held 20 June 2015 as tabled.*

Moved: Mariela Alarco

Seconded: Andrew Ridout

Carried

3. BUSINESS ARISING FROM PREVIOUS MEETING

- Re graduation, Glenn confirmed the Tivoli (venue capacity 700 which will enable graduating student to have 4 guests) but said that they were also considering the RNA in Bowen Hills. We will need to pay \$16 per person if we use the Tivoli
- Buses – Glen has spoken to QUT re shuttle service. Difficulty – need additional stop in the city. No point available where students can get on and off other than Gardens Point. Glenn also talking to BCC.
- Success coach sessions – Glen Morgan conducting a study over period of a year. Next round of surveys during term 3.

4. CORRESPONDENCE

Inwards:

- None

Outwards:

- None

Motion:

Moved: Mariela Alarco

Seconded: Dolores Cummins

Carried

5. REPORTS

5.1 Principal's Report:(Written report - attached)

(i) Enrolment

- Round 3 applications closing Friday 17 July – 38 so far. Expect top have 100 by end of term
- Increase in round 2 offers

- Round 4 offers still to be made
- (ii) Staff Update:
- 3 new teachers –
 - Biol/Ess – Ben Aspinall
 - Art/DT – Genevieve Staines
 - English – Kylie Newcombe.
 And Liam Clifford appointed HOD Maths/science

(iii) Operations and Directions

- English/theatre UK Study Tour (2016) – 30 expressions of interest. Deposits due next week. Timing of tour – around Easter break
- Visiting students from Spain currently at QACI
- Yearbook to be produced for first time - \$30. Will include photos of all grade 12 students and all success groups.
- Software levy proposal - \$350 laptops will not be QACI badged. Downloadable software which will be available from day 1 of term 1. Additional software for music students - \$600. Clearly identify what is QACI owned and what is parent owned. Will apply from new cohort in 2016.

Motion: *Permission granted to John Carozza to serve alcohol at his exhibition*

Moved: Dolores Cummins **Seconded:** Mariela Alarco **Carried**

Motion: *That the P&C endorse the IT levy for incoming 2016 students*

Moved: Glen Donald **Seconded:** Kerry Inglis **Carried**

Motion: *Accept the Principal's report*

Moved: Mariela Alarco **Seconded:** David Albuquerque **Carried**

5.2 President's Report

- From the beginning 2016 QACI operating as IPS
- School council – strategic objectives 2015-2017
- Successful picnic at Newfarm Park with French students
- Next open day 1 August – Australian theme - mini pavlovas
- Need to discuss strategy for P&C to develop funding model to enable supporting events. How to encourage parents to make \$50 contribution and to ensure ongoing funding. Trevor, Brooke and Dolores to meet to discuss marketing
- Reminder to go to parents thanking those who have paid and reminder that contribution is annual. If parents unsure whether they have paid, can contact Andrew. Need marketing plan and communications strategy. Suggestions to Dolores.

Motion: *To accept the President's report*

Moved: Trevor Huttley **Seconded:** David Albuquerque **Carried**

5.3 Treasurer's Report

- Balance \$9,132.51
- With cheques to come out, balance around \$8,000
- French BBQ – food donated
- Need to work on strategy to bring in \$\$

Motion: *Accept Treasurer's report.*

Moved: *Mariela Alarco*

Seconded: *Moray Falconer*

Carried

6. GENERAL BUSINESS

Discussion around TOC and CAS

Plan as part of exit strategy, set up students with Linked In profile

7. NEXT MEETING

Next meeting will be on 19 August 2015.

Meeting closed 7.25pm

These minutes are a true and accurate record of the meeting held 15 July 2015.

President QACI P & C

Date: