

**Queensland Academy for Creative Industries
Parents and Citizens Association
General Meeting
17 June 2015**

Minutes

Meeting Opened: 6.05 pm

1. WELCOME: President Dolores Cummins welcomed those people attending.

1.1. Attendance (per Attendance Book)

1.2. Apologies (per Attendance Book)

2. CONFIRMATION OF MINUTES

The minutes of the previous meeting held on 20 May 2015 were tabled and reviewed.

***Motion:** Accept the minutes of the previous meeting held 20 May 2015 as tabled.*

***Moved:** Mariela Alarco*

***Seconded:** Andrew Ridout*

Carried

3. BUSINESS ARISING FROM PREVIOUS MEETING

- P&C Constitution has been adopted
- Graduation – still looking at venues & waiting on advice as to whether/when available.
- Banner – thanks to Mariela for organizing it.

4. CORRESPONDENCE

Inwards:

- P&C Qld – Free Webinar – Operating a School Aged Care Service
- P&C s Qld – re P&Cs Qld State Conference 11-12 September 2015
- P&Cs Qld – re DET Training Grants & Regional Tuckshop courses
- Parent Talk magazine Vol 18, Number 2
- Excellence in Teaching Award flyer

Outwards:

- Thank you letters to outgoing P&C Executive

***Motion:** Note the correspondence as tabled.*

***Moved:** Trevor Huttley*

***Seconded:** Mariela Alarco*

Carried

5. REPORTS

5.1 Principal's Report: (Written report)

(i) Enrolment

- Losing 3 students next term
- Round 2 offers going to 22 out of 30 applicants. 7 students coming back to re-interview (total of 70, which is approximately half numbers needed)

- 59 at open day. 90 alumni attended, 40 of whom took tours around the school. Experiences of alumni highlighted global focus. Likely to have another open day this year, again involving alumni

(ii) Staff Update:

- Waiting on approval for – Maths/science HOD & Biol/ESS teacher
- New art/DT teacher (part time – 4 days/week) – Genevieve Staynes
- Principal’s position – continued acting for next term. John Jose has now formally vacated the position so now possible to proceed with replacement. Open merit selection process, advertised across Qld, Glen in acting role for 1 more term.

(iii) Operations and Directions

- French students arrived 12 June
- Spanish students arrive mid weekend of holidays
- Exam block commences 18 June
- Ewan Murray commemoration held 16 June. His friends established a memorial garden outside the refectory
- Uniform policy review committee – one meeting 9 June, another scheduled during July. No changes to policy as such at first meeting. Discussion around items of uniform.
- Senior jerseys arrived last week.
- John Carozza hiring gallery space for exhibition – second part of exhibition shown last year. Opening night Friday 19 June. Seeking approval to provide alcohol (not selling)
- Geoff Marriott addressed meeting re proposed English/theatre study tour to UK. Would be biennial, years 11 & 12, alternate year to language tours. Ties in with JOC in senior curriculum

Motion: *Permission granted to John Carozza to serve alcohol at his exhibition*

Moved: Dolores Cummins **Seconded:** Mariela Alarco **Carried**

Motion: *That the P&C supports proposal for international English/Theatre tour in 2016, on the condition that the selection criteria for students is transparent and explicit.*

Moved: Mariel Alarco **Seconded:** Xanthe Golenko **Carried**

Motion: *Accept the Principal’s report*

Moved: Trevor Huttley **Seconded:** Xanthe Golenko **Carried**

5.2 President’s Report

- P&C Constitution – need to accept changes, and to reflect status as ‘independent school’

Motion: *To adopt all amendments relating to the school operating as an Independent State School*

Moved: Brooke Anderson **Seconded:** Trevor Huttley **Carried**

- Picnic Newfarm Park with French students, Sunday 21 June. P&C to provide BBQ
- Databank of parent volunteers to assist at events supported by P&C
- Street signs – “QACI” to avoid confusion with QUT. Asked BCC to place “school zone slow down” sign

- Question regarding success coach sessions - purpose? Involves discussions ie around study programme, learning snapshot leading into parent/teacher interviews, making sure students are managing time and learning.
- P&C events – how to tie into school. Eg take events and tie into fundraiser for school ie bands playing on market days. Raise profile of the school
Trevor and Brooke volunteer to look at marketing for P&C. Discuss at next coffee morning (Mon 13 July)
- Letter re what P&C does

Motion: Accept the President's report.

Moved: Kerry Inglis **Seconded:** David Albuquerque **Carried**

5.3 Treasurer's Report

- 42 contributions (43 this time last year)
Letter to ask for voluntary P&C contributions to go to Glen immediately after holidays
- Outgoings for the period - \$160 – open day
- Incomings for the period - \$250
- Identified future expenditure is approximately:
 - \$350 banner (available next month)
 - Small amount for French BBQ

Motion: Accept Treasurer's report.

Moved: Brooke Anderson **Seconded:** Mariela Alarco **Carried**

6. GENERAL BUSINESS

Q – whether it is possible for buses to drop off at top of street
Suggestion that Glen raise with Vicky Howard, local councilor
Also talk to shuttle bus operator QUT
Q – whether formal post party – on notice for next meeting.

7. NEXT MEETING

Next meeting will be on 15 July 2015.

Meeting closed 7.30 pm

These minutes are a true and accurate record of the meeting held 17 June 2015.

President QACI P & C

Date: